

# Notice to Parents

Communications Department – July 2016



**GEARY  
COUNTY**  
S C H O O L S

## **Notice of Non-Discrimination**

Geary County USD #475 does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and/or activities and provides equal access to the Boys Scouts and other designated youth groups.

For questions or complaints based on race, color, national origin, sex or age, please contact the USD 475 Director of Human Resources. For questions or complaints based on disability, please contact the USD 475 Director of Business Operations, 123 N. Eisenhower, Junction City, KS 66441.

Phone: 785.717.4000. For Section 504 and Title II information see [www.usd475.org](http://www.usd475.org).

## **Directory Information**

Geary USD 475 may disclose, as appropriate, student "directory information" for purposes of recognizing student awards, honors, participation in sports, activities and school yearbooks, as well as in instructional and/or school activities. A complete listing of "directory Information" is published in the USD 475 Family Educational Rights & Privacy Act (FERPA) Statement. *Parents/Guardians must notify the student's school principal in writing if a student's "directory information" is not to be released.*

## **Internet/Electronic Mail – Acceptable Use Procedures**

USD 475 student access to the Internet and electronic mail is to be used only for educational and instructional uses. All users must comply with the districts' Acceptable Use Procedures. USD 475 and its staff are not responsible for controversial, inappropriate or offensive material that students may encounter while using the internet. Privileges may be revoked for inappropriate use of the internet and electronic mail. *Parents/Guardians must notify the student's school principal in writing if their student is to be denied individual access to the Internet while at school.*

## **Internet Publishing**

Geary County USD 475 may publish student work and/or a student photograph, name and grade level on the school or district internet website(s) for specific purposes. Personal information such as mailing addresses and telephone numbers will not be posted on the district or school web sites. Student work will be accompanied by an appropriate notice prohibiting use without written permission from the student and the district. *Parents/Guardians must notify the student's school principal in writing if the student's work or photograph are not to be used on the internet.*

## **Photographs and Video Recording**

Geary County USD 475, USD 475-TV and/or mass media outlets may from time-to-time photograph or videotape students engaged in educational or extracurricular activities. Limited student information may be posted on the district's websites, including social media. Personal information such as address and telephone numbers will not be printed or broadcast. USD 475 retains the right to reproduce, copy, exhibit, publish, sell or distribute photographs or videotape productions for educational, evaluative or public information purposes. *Parents/Guardian must notify the student's school principal in writing if the student is not to be photographed or videotaped.*